

Canaan Township Board of Trustees
Regular Meeting
November 12, 2024
Minutes

Chairman John Bayles called the meeting to order at 7:00 PM. Roll call showed all trustees and the fiscal officer present. Also present was Chief Clint Canterbury with First Consolidated Fire District and Township Residents Ben and Lisa Meddles.

Chief Canterbury discussed the 4 mil EMS tax on all Morrow County residents. There was a recent attorney's opinion that the Canaan Township residents in the First Consolidated Fire District have been double taxed for EMS services for years. Canaan Township residents in the First Consolidated Fire District pay for EMS services to both First Consolidated and Morrow County via levy's but only receive EMS services from First Consolidated. There is hope that this will finally be resolved in the near future. It is hopeful that there will be some sort of monetary restitution for the residents that have been double taxed. Chief Canterbury also explained that Morrow County is under a special EMS law that allows the County Commissioners to contract for private squad and 911 services as long as the population stays under a 40,000-population count. Once a population goes over the 40,000 threshold, the services then become public. Chief Canterbury also discussed the challenges his department has with attracting new recruits with benefits and wages being more desirable in larger nearby townships and communities. Chief Canterbury said they have operated with the same budget since 2012.

The fiscal officer presented the minutes from the October 8, 2024, Regular Meeting and the November 4, 2024, Special Meeting. Mr. Carwell made the motion to approve the minutes. Mr. Levering seconded the motion. Motion passed.

The fiscal officer reported receipts and balances to date in all funds. The bank reconciliation report was also presented. Automatic drafts were examined. The Park National Bank Statements were also distributed. Credit card purchases for October and early November were reviewed and the attestation statement signed by Mr. Bayles. Mr. Carwell made the motion to approve the reports and pay the bills. Mr. Bayles seconded the motion. Motion passed.

Communications included:

- The Grassroots Clippings newsletter

The roads were checked on Wednesday, November 6, 2024. The Road Sign Inventory and Management form was completed and is on file.

Small's Asphalt Paving began work this week on the OPWC Project Phase IV to widen and pave the section of Twp. Rd. 60 between Twp. Rd. 67 and Co. Rd. 61. They have begun widening the road, but the paving has not started as of today.

Mr. Bayles reported for First Consolidated that the most recent levy on the ballot appears to have failed. They are, however, still waiting for some provisional ballots to be counted.

There was no Regional Planning update.

Township policies were reviewed and discussed in regard to any needed changes for next year. The trustees found no policies that needed to be updated other than the Healthcare Reimbursement policy and Credit Card policy that is always updated and approved once a year.

The trustees discussed the OTARMA MORE Grant. The grant amount this year increased from \$500 to \$1,000 annually. The MORE Grant is only available to OTARMA members and covers qualified expenses that provide risk control and risk management. Newly approved expenses this year can include the OTA Annual Conference registration fees. The trustees decided to include the Conference registration fees as part of this year's application. Other items to be purchased with the grant money will be new smoke detectors with CO2 detection for the township hall, tripod holders for 48" road signs, floor mats for the township hall, and epoxy tread for the concrete entrance steps. The trustees will work on purchasing these items so they can turn in the receipts to apply for the grant before the end of the year.

The sixteen new office chairs that were purchased for the township hall arrived today. They were purchased with ARPA Funds. The chairs make a nice addition to the township hall and will replace the old worn-out chairs that have been there for many years.

The trustees looked over 3 quotes they received for concrete work at the township hall. The quotes were to replace a 4' x 7' broken section on the wheelchair ramp, replace the 25' sidewalk between the township hall and the pole building and pour a new 18'x10' concrete apron in front of the pole building with 20'x3' apron sides. The three quotes were from Stafford Construction for \$8,850, New Edge Concrete for \$6,700, and Canaan Concrete for \$6,995. After discussion of the three quotes and the specifications of the thickness of the concrete and material being used, Mr. Carwell made a motion to accept the bid from Canaan Concrete. Mr. Levering seconded the motion. Roll call vote was Mr. Bayles, yes; Mr. Carwell, yes; and Mr. Levering, yes. The project has already been approved to be paid with ARPA Funds.

Larry Smith began the excavation work this week for the Twp. Rd. 74 culvert replacement. The trustees will help with the laying of the concrete later this week. The project should be finished by the end of the week.

The trustees looked at two quotes for mowing of the cemeteries and township hall for the 2025 season. One quote was from Lewis Lawn Care and Landscaping and was for \$15,450. The quote included an average of 3 mows each month for April – October. The quote included mowing, weed eating, and debris removal. It also included ensuring the cemeteries are presentable for holidays. The other quote was from Ron Schelb and was for \$14,283.25. The quote included mowing the four cemeteries and township hall from April 1st through November 1st with an average of four to five mows a month.

The 2025 Compensation Chart was distributed. Compensation adjustments for township officials were amended in Senate Bill 296, which took effect December 27, 2018. The bill provides a 1.75 percent cost of living adjustment (COLA) that began in 2019 and extends through 2028. Only those township officials that are elected or appointed on or after December 27, 2018, are eligible to receive the increase. Per Ohio Revised Code, township trustee's and the fiscal officer salaries are based on the annual budget of the township and are only effective on election or re-election, but not in the middle of a term. All three trustees and the fiscal officer will be compensated next year according to the 2025 rates on the chart.

The next regular monthly meeting will be held December 10, 2024, at 7:00 p.m. There will also be a special end of the year meeting on Friday, December 27, 2024, at 6:00 p.m.

There being no further business to come before the board, Mr. Levering made the motion to adjourn. Mr. Carwell seconded the motion. Motion passed. The meeting adjourned at 9:15 PM.

Trustee: _____
John Bayles, Chairman

Trustee: _____
Matthew Carwell, Vice Chairman

Trustee: _____
Tyler Levering

Fiscal Officer: _____
Jill Retterer

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October 2024 Receipts:

Date:	Amount:	Receipt #:	From:	For:
10/1/2024	\$3.21	89-2024	State of Ohio	2nd Half 2024 Manufactured Home Homestead Rollback
10/2/2024	\$22.05	90-2024	State of Ohio	2nd Half 2024 Manufacture Home Non Business and Owner Occupied Credit
10/9/2024	\$25.00	91-2024	Matt Carwell	Township Hall Rental
10/9/2024	\$75.00	92-2024	Keegan Scalzo	Township Hall Rental
10/9/2024	\$75.00	93-2024	Courtney Celestino	Township Hall Rental
10/16/2024	\$528.32	94-2024	Morrow Co. Auditor	October Local Gov. Dis. Per sec 57
10/16/2024	\$741.20	95-2024	Morrow Co. Auditor	October Local Government Distribution
10/18/2024	\$9,913.63	96-2024	Morrow Co. Auditor	October Excise Gas Tax
10/18/2024	\$1,967.99	96-2024	Morrow Co. Auditor	October cents per gallon gas tax
10/18/2024	\$678.25	97-2024	Morrow Co. Auditor	October License Tax - State
10/18/2024	\$368.62	97-2024	Morrow Co. Auditor	October License Tax - County
10/31/2024	\$1,309.58	98-2024	STAR Ohio	October Income Dividend Reinvestment Interest
10/31/2024	\$199.64	99-2024	Park National	October ICS Interest
TOTAL:	\$15,907.49			

October 2024 Payments:

Date:	Amount:	Voucher/Warrant:	To:	For:
10/3/2024	\$1,007.04	91-2024	OPERS	September 2024 Payroll
10/3/2024	\$1,242.84	92-2024	IRS	3rd Quarter Federal Tax
10/3/2024	\$201.75	93-2024	State of Ohio	3rd Quarter State Tax
10/3/2024	\$142.65	94-2024	State of Ohio	3rd Quarter School District Tax - Mt. Gilead
10/3/2024	\$17.79	95-2024	State of Ohio	3rd Quarter School District Tax – River Valley
10/4/2024	\$47.65	96-2024	Ohio Edison	Denmark Street Lights
10/4/2024	\$35.73	96-2024	Ohio Edison	Climax Street Lights
10/8/2024	\$1,156.42	4252	Eugene P. Ebert	October 2024 Mowing Contract
10/8/2024	\$9,412.86	4253	Village of Mt. Gilead	Fire Contract (65%)
10/8/2024	\$5,068.46	4254	Iberia Joint Fire District	Fire Contract (35%)
10/8/2024	\$2,556.60	4255	Buckeye Sealcoating	Seal/Stripe Twp. Hall Parking Lot - ARPA Funds
10/8/2024	\$419.00	4256	John Bayles	September Health Ins. Reimbursement
10/8/2024	\$402.42	4257	Matthew Carwell	September Health Ins. Reimbursement
10/8/2024	\$567.92	4258	Tyler Levering	September Health Ins. Reimbursement
10/8/2024	\$379.70	4259	Jill Retterer	September Health Ins. Reimbursement
10/8/2024	\$412.20	4260	Central Ohio Farmer's Co-op	Diesel Fuel for Tractor
10/9/2024	\$75.99	97-2024	Ohio Edison	Township Hall Electric
10/11/2024	\$17,250.00	4261	Burkhart Farm Center	2024 Kuhn Mower - ARPA Funds
10/15/2024	\$15.00	98-2024	Delco Water	Township Hall Water
10/31/2024	\$794.58	4262	John Bayles	October Payroll
10/31/2024	\$791.02	4263	Matthew Carwell	October Payroll
10/31/2024	\$802.96	4264	Tyler Levering	October Payroll
10/31/2024	\$913.68	4265	Jill Retterer	October Payroll

Bank Balance October 31, 2024

Park National Checking Balance:	\$134,205.69
Park National MM Balance:	\$86,531.21
STAR Ohio	\$307,439.34
TOTAL:	\$528,176.24